**DURF SAMPLE BUDGETS**

Below, you will find some sample DURF budgets to help guide you as you construct your own. While we provide samples of commonly requested budget categories broadly speaking, it’s important to remember that budgets will vary from discipline to discipline and project to project.

The examples here are meant to be illustrative not exhaustive. However, all of the examples highlight characteristics that make for a good budget that should be included in yours (hint, hint) such as *itemization, detail, clarity, justification for each expense/item, and a grand total*. At the end, we also provide a complete sample budget, which contains multiple expense categories.

**LAB SUPPLIES (BIOCHEMISTRY):**

My proposed research project requires $1,258.10 in funding to purchase the following items:

- 25mL of 3-(Trimethoxysilyl)propyl methacrylate, TPM ($264 via Sigma Aldrich)
- 1L of Styrene ($41 via Sigma Aldrich)
- 100g of 2,2'-Azobis(2-methylpropionitrile), AIBN ($117.50 via Sigma Aldrich)
- 100g of 2,2'-Azobis(2-methylpropionamidine) dihydrochloride, AIBA ($65.10 via Sigma Aldrich)
- 500g of Rhodamine B isothiocyanate, RITC ($448.50 via Sigma Aldrich)
- 100mL of Tetraethyl orthosilicate, TEOS ($149 via Sigma Aldrich)
- 25g of Potassium persulfate, KPS ($173 via Sigma-Aldrich)

The aforementioned chemicals are associated with the synthesis and analysis of colloidal dimers, trimers and chiral colloids. TPM, Styrene and TEOS are the oil monomer units used to synthesize the colloidal particles in this experiment. AIBA, AIBN, and KPS are radical initiators responsible for polymerizing and thus solidifying emulsions for greater analysis. RITC is a large dye molecule that shows fluorescence under green light, which helps distinguish sacrificial templates from TPM emulsions. Each of these chemicals is necessary to properly characterize and synthesize chiral colloids at a large scale.
**BOOKS (SPANISH LITERATURE):**

I will need to buy the following books in order to study historical context of medieval Spain and the Spanish Inquisition, in addition to literature written during these time periods. Although these books are available at Bobst, I will be continuing research over the summer and will not have access to these books at my local library. In addition, as I will require full access to these books to continue my research, I will need my own copies so that I will not be hindered if someone checks out these books before I do, or requests the books before I am finished. In addition, I need all these books at once in order to make connections between the sources. It’s difficult to compare ideas of different authors without the text in front of me to study.

“The Literature of Al-Andalus (The Cambridge History of Arabic Literature)” edited by María Rosa Menocal, Raymond P. Scheindlin, and Michale Sells  $113.00


“Medieval Iberia: Readings from Christian, Muslim, and Jewish Sources” by Olivia Remie Constable $34.95

“The Spanish Inquisition: A Historical Revision by Henry Kamen $26.00
Spanish Inquisition, 1478-1614: An Anthology of Sources,” edited and translated by Lu Ann Homza $18.00

Total Cost: $193.95

**SOFTWARE LICENSE (INTERNATIONAL RELATIONS):**

My data set contains electoral margin of victory (measure for my dependent variable) for winning candidates in both US Senate, US House, State Senate, and State House Elections for every election from 1970 to 2012, in addition to candidate name and veteran status (my independent variable) for the Universe of Senate and House members born between 1944 and 1956 with military service during the Vietnam War.

Based on the recommendation of my project mentor and given the large size of my data set with respect to the number of right-hand side variables, number of observations, and number of variables, I will need to purchase the Six-Month License (Student Package) for Stata/IC.

As a result, I request $75 for the cost of this statistical software.
**EQUIPMENT AND SUPPLIES (PSYCHOLOGY):**

Item: Mobile Toys  
Cost: Approximately $30 each; Quantity: 5; Total Cost: $150  
Justification: Toys that facilitate movement to be used in condition 4 of the experiment.  
Examples include: a large ball, broom, stroller, push cart, pull toy.

Item: Stationary Manipulative Toys  
Cost: Approximately $30 each; Quantity: 5; Total Cost: $150;  
Justification: Toys that facilitate manipulative, stationary play, to be used in condition 2.  
Examples include: pop-up toy, xylophone, stuffed animal, dinosaur, busy box.

Item: Laminated Printed High Quality Color (Glossy) Photos 24” x 36”  
Cost: $84.99 (FedEx - Poster Printing); Quantity: 5; Total Cost: $424.95;  
Justification: Visually arousing posters to be used in condition 3: large, color posters of the manipulative toys.

Item: External Hard Drive (5 TB); Cost: $150 (Best Buy); Quantity: 1; Total Cost: $150;  
Justification: To backup and store new HD video data.

Item: Subject Payments: Magnetic Photo Pockets (Pack of 12); Cost: $38.99 (Staples); Quantity: 2; Total Cost: $77.98;  
Justification: To thank recruited families for participating in the study, we provide a photo of each child framed in a magnet.

Item: Subject Payments: Photo Paper (Pack of 50); Cost: $13.70 (Amazon); Quantity: 1; Total Cost: $13.70;  
Justification: See above (to be used in the magnetic photo pocket).

Total Cost: $966.63

**STUDY PARTICIPANTS (PSYCHOLOGY):**

Participants in this study will be college students who 1) highly identified with GEEMP fields, 2) have knowledge of the stereotype that men are better at math than women and that men are overrepresented in the GEEMP fields, and 3) are majoring (or plan to major) in a GEEMP field. Given that this project involves studying women who are highly identified with math and are majoring in GEEMP fields, we anticipate having to recruit our sample from outside of the psychology subject pool. Based on a power analysis, we anticipate conducting this study with 100 participants (25 participants per cell). At $10 per participant (the typical rate for a one-hour study), I am requesting $1000 for the successful implementation and completion of this project.

100 participants x $10.00 = $1000.00
**TRAVEL EXPENSES (CONFERENCE GRANT):**

The conference registration costs $300. A roundtrip flight from New York City to Denver, Colorado costs $400. Once in Denver, I will take the A line train, which costs $18, from the airport to the Hyatt Regency at the Colorado Convention Center, where the conference organizers have secured discount hotel rooms. I will be staying there for 2 nights, which costs $356.

Thus, the total budget request is $1074.

**TRAVEL EXPENSES (HISTORY):**

I am planning two visits to Okahandja, the burial ground of Samuel Maherero, who led the Herero Uprising, and the site for the annual Herero Day celebration on August 26. Visiting this region and attending the celebration will give me a valuable opportunity to interview Hereros and their leaders as well as document an authentic representation of history, memory and identity.

In an earlier June visit, I will set up my interviews and activities for August, and research Okahandja’s famously unopened ‘Military Museum.’ Built in 2004 costing $30 million Namibian Dollars, the museum apparently remains closed due to disputes over what should be exhibited and how. As a contrast to Swakopmund’s unequivocal presentation of German military history in Namibia, this has the potential for productive research and interesting new perspectives. I will stay in the region for six nights in June and four nights in August. Roundtrip travel to Okahandja costs $52 USD (x 2 trips=$104USD) and accommodations cost $20 USD a night (x10 nights=$200USD).

Total cost: $302 USD

**INCOME REPLACEMENT:**

Income Replacement: This semester I am working 12 hours a week at Mathnasium for $13 an hour. Over the summer I will only be able to work 6 hours a week because of my commitment in the lab. I will, therefore, incur a weekly loss of $78 ($13/hr*6hrs/wk).

This amounts to a grand total of $468 over the course of my 6-week research project ($78*6).
COMPLETE SAMPLE BUDGET: SURVEY PARTICIPANTS, SOFTWARE LICENSE, AND LOST INCOME (SOCILOGY):

SurveyMonkey ($300 Gold Plan)
I will be using SurveyMonkey to create my online survey. The Gold Plan’s “Question & Page Randomization” feature allows me to randomize the experimental vignettes that participants receive in order to avoid answer bias. It will also help me to ensure that an equal amount of research participants receive each experimental vignette. For example, participants who respond that they are only/mostly attracted to females will randomly receive one of the six experimental vignettes with Brianna. For those who are only/mostly attracted to males, they will randomly receive one of the six experimental vignettes with Brian. Also, the “Question & Answer Piping” feature will allow me to direct participants to different paths in the survey depending on how they answer certain questions. This will apply to the eligibility question, sexual orientation, dating app experience question, and sexual experience question. For example, participants who are under the age of 18 or over the age of 24 will be directed to the end of the survey.

IBM SPSS Statistics Grad Pack 22.0 STANDARD- 6 month license ($50)
I will be using the SPSS statistical software to analyze the survey results. As I will be collecting large amounts of data, SPSS will allow me to process large amounts of data and understand the statistical implications of my survey results. I will also be able to organize my data by creating charts and graphs using the software.

Income Replacement ($650)
I will be working 5 hours per week on this research project for 13 weeks (10/19/16 to 1/18/17). As a result, I have reduced my hours as a research assistant. Last semester, I worked as a research assistant at Bellevue Hospital Center’s Greenlight Study. I worked 10 hours per week for $10 an hour. This semester, I will be working 5 hours per week because of my involvement in this research project. I will therefore incur a weekly loss of $50 dollars. This amounts to a loss of $650 dollars over the course of my 13-week research project. I therefore request $650 as income replacement.

Total ($1000)