Committee Letter Process
Matriculation Year 2019
Checklist and Important Dates

Use this guide to review and complete all of the steps needed in order to submit your PreHealth Committee Application.

1. Complete your Intent to Apply for Matriculation Year 2019 and update your AdviseStream profile.
3. Part II of the PreHealth Committee Application will open on December 1, 2017. Complete Part II by February 1, 2018.
4. If you are granted a Committee Interview, schedule your interview in AdviseStream between February 5 and February 16, 2018. Interviews will take place between February 20 and June 1, 2018.

Please note that if you miss the November 15 deadline for Part I, you will not be given access to Parts I and II until January 1, 2018. Both parts will be due on February 1, 2018.
Log into AdviseStream

Log into AdviseStream with your NetID. If you have trouble logging in, please click Support on the bottom right of your browser to contact AdviseStream Support.

nyu.advisestream.com
Complete Intent to Apply

This is the main dashboard where you can access all features in AdviseStream. Click Complete Intent to Apply under the "prehealth" widget.
Complete Intent to Apply

In the pop-up window, select the degrees you intend to apply for and click Next.
Complete Intent to Apply

Select your planned matriculation year (2019) from the drop-down menu and click **Save**. If you’ve added more than one degree, drag and drop to rank them in order of preference.
Update your AdviseStream Profile

After completing your Intent to Apply for Matriculation Year 2019, navigate to your profile (under your name > profile).
Update your AdviseStream Profile

In order for your profile to be considered “up to date,” complete the following sections:

1. Timeframes & Degrees
2. Background > Family
3. Background > Citizenship and Heritage
4. Special Circumstances > Legal Actions
5. Special Circumstances > Institutional Actions
Update your AdviseStream Profile

In the special circumstances sections (institutional actions and legal actions), you **must** select “no” or “yes,” to the questions and click the lock button to share this information with the Preprofessional Advising Center.
Begin the PreHealth Committee Application

Navigate to the Committee Letter Planner (under prehealth > Committee Letter).
Complete Part I of the PreHealth Committee Application

Mark your Profile as “updated” by clicking the checkbox. It is also suggested that you update your Academics and Engagements Planner.

You must review the Committee Instructions and indicate your Applicant Status before gaining access to the rest of Part I. Click on Committee Instructions.

Committee Letter Planner

Matriculation Year 2019
1. Allopathic Medicine (MD)
2. Physician Assistant (PA)

Message Advisor

NYU PreHealth Committee Application

Update AdviseStream Information
- REQUIRED Complete Intent to Apply for 2019 - complete
- REQUIRED Profile - updated
- SUGGESTED Academics and Engagements Planner

Committee Application - Part I
- REQUIRED Committee Instructions - awaiting review
- REQUIRED Applicant Status - incomplete
- REQUIRED Academic History - incomplete
- REQUIRED Self-Assessment - incomplete
- REQUIRED Use of Advising Services - incomplete

Committee Application - Part II
- REQUIRED Professional Preparation - incomplete
- REQUIRED Resume - incomplete
- REQUIRED Reflection Statements - incomplete

Important dates
- November 15, 2017, 11:59 PM EST Deadline for Part I of the PreHealth Committee Application.
- December 1, 2017, 9:00 AM EST Part II of PreHealth Committee Application will open for students who meet Part I deadline.
- January 1, 2018, 9:00 AM EST Parts I and II of the PreHealth Committee Application will open for applicants who miss November 15 deadline.
- February 1, 2018, 11:59 PM EST Deadline for Part II submission. Parts I and II will close for new submissions on February 1, 2018.
- February 5, 2018, 9:00 AM EST Interview scheduling opens.
- February 16, 2018, 11:59 PM EST Interview Scheduling ends.

Interviews take place between February 20 and June 1, 2018.

Before adding an application service, ensure that your Prehealth Committee Application has been updated to reflect any changes since your interview. At least one application service is required.
Committee Instructions

Download and review the Committee Instructions. Check off each statement and sign your name at the bottom of the page.

Committee Instructions

Download and review the Committee Instructions. Verify that you understand the statements below and sign.

- I understand that some schools may require additional courses beyond the basic "prehealth curriculum," and recognize that it is my responsibility to research and review entrance requirements and application deadlines of the schools to which I will apply.

- I am aware of the admission standards for my chosen health professional program and wish to proceed with the NYU Committee process. I understand that I will be evaluated in relation to these standards.

- I understand that all information I provide in my Prehealth Committee Application may be shared with admissions officers.

- I understand that NYU's Committee Letter of Evaluation will evaluate and characterize my candidacy as reflected in my Prehealth Committee Application, Committee Interview, and feedback from Committee members. The evaluation will be relative to the larger NYU applicant pool and the entrance standards of the programs to which I plan to apply.

- I have reviewed and will adhere to all of the deadlines noted here and those noted on the prehealth website.

- I will email preprof.docs@nyu.edu if my application plans change after I submit my Prehealth Committee Application.

- I have reviewed the preceding instructions in full and understand the Committee's expectations of me as a prospective recipient of a Committee Letter of Evaluation.

enter your name to confirm

SIGN
Applicant Status

Indicate your applicant status. Once you click **Save**, you will gain access to the rest of Part I.

You will be best served by participating in the Prehealth Committee Process during the academic year immediately proceeding your intended summer application to health professional schools. For example, students who intend to apply to schools of the health professions during the summer of 2017 must complete the Committee Application in the fall of 2016 and interview with the Committee during the spring of 2017. It is in your best interest to align these processes to prevent the need for future Committee updates. More importantly, however, you want to present the most refined version of your preprofessional portfolio (e.g. academic performance, entrance exam scores, co-curricular activities, and personal strengths). Committee members will be evaluating you on all of these dimensions; we urge you to thoughtfully consider the impressions the Committee will formulate based on your present portfolio.

Applicants are authorized to utilize the full services of the Committee -- Prehealth Committee Application and Committee Interview -- only once. Please acknowledge your applicant status so that you may be directed appropriately:

- I am a first-time applicant who has never completed the Committee Application or had a Committee Interview.
- I completed a Committee Application in the past but did not have a Committee Interview.
- I completed a Committee Application AND Committee Interview in the past, but did not apply to professional programs.
- I have completed a Committee Application and Committee Interview in the past and have previously applied to professional programs.

**SAVE**
Complete Part I (continued)

The rest of Part I will now open. You must complete the remaining sections before submitting Part I. Click on Academic History.
Academic History

In the “Academic History” section, answer the questions regarding your courses and grades, and calculate your cumulative GPAs. If you are a post-bacc student or have completed any graduate-level coursework, enter the conversion rate for those institutions and click **Calculate** to calculate your combined GPAs.

Upload transcripts from every institution where you took college courses in the “transcripts” section.

### Course Information

- **I have completed or plan to complete all of my prehealth science courses (General Chemistry 1 & 2, Principles of Biology 1 & 2, Organic Chemistry 1 & 2, General Physics 1 & 2, or the Physics for Majors sequence, Biochemistry 1) at NYU.**
  - yes
  - no

- **I have repeated one or more prehealth science or math courses (General Chemistry 1 & 2, Principles of Biology 1 & 2, Organic Chemistry 1 & 2, General Physics 1 & 2, or the Physics for Majors sequence, Biochemistry 1, Calculus, Statistics).**
  - yes
  - no

- **I have two or more W grades on my transcript.**
  - yes
  - no

### GPAs

Your science GPA is automatically calculated based on AMCAS policy. If you are planning to apply to another centralized application service (e.g., AADSAS, AACOMAS), please use the instructions and linked resources on the prehealth website’s GPA Calculator page to learn how to assess your GPA for other application services. If your AdviseStream-generated science GPA does not reflect the GPA your intended application service would calculate, you may edit this field with your own science GPA calculation.

<table>
<thead>
<tr>
<th>GPA Category</th>
<th>GPA</th>
<th># of credits</th>
<th>Conversion Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Cumulative GPA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undergraduate Math/Science GPA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Postbacc Cumulative GPA (if applicable)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Postbacc Math/Science GPA (if applicable)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cumulative GPA for all undergraduate and postbacc coursework (if applicable)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cumulative Math/Science GPA for all undergraduate and postbacc coursework (if applicable)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate Cumulative GPA (if applicable)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate Math/Science GPA (if applicable)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Transcripts

Please upload a legible copy of an official or unofficial transcript from each institution where you took college courses.

- permitted: txt, pdf, docx, doc, gif, jpg, ...
- File size limit 50MB
- description

© 2010-2017 AdviseStream, Inc.
All Rights Reserved. Confidential and Proprietary.
Self-Assessment

Fill out the self-assessment and click **Save**.

<table>
<thead>
<tr>
<th>Self-Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>My exposure to working with practitioners in the field I seek to enter</td>
</tr>
<tr>
<td>My involvement in campus-related extracurricular activities</td>
</tr>
<tr>
<td>My involvement in community service</td>
</tr>
<tr>
<td>My verbal communication skills</td>
</tr>
<tr>
<td>My ability to communicate in writing</td>
</tr>
<tr>
<td>My active listening skills</td>
</tr>
<tr>
<td>My close reading skills</td>
</tr>
<tr>
<td>My ability to empathize with others</td>
</tr>
<tr>
<td>My ability to remain professional and composed in stressful situations</td>
</tr>
</tbody>
</table>

It is important that you take the time to evaluate your portfolio as an applicant to schools of the health professions, and understand how NYU’s Committee will be evaluating you. Please take a moment to reflect on your level of readiness.
Use of Advising Services

Complete the “Use of Advising Services” section and click Save.

Use of Advising Services

I have met with an NYU Preprofessional Advisor to discuss my prehealth plans:

- [ ] Within the last 3 months
- [ ] Within the last 6 months
- [ ] Within the last year
- [ ] Over a year ago
- [ ] Never

The Preprofessional Advising Center offers programs and webinars designed to assist and support candidates during their application year. I would consider attending the following programs:

- [ ] MD Admissions Dean’s Panel
- [ ] DO Admissions event
- [ ] Application Year Overviews
- [ ] Personal Statement workshops
- [ ] Interviewing workshops
- [ ] Peer Mentorship Program
- [ ] “Choosing the Schools that are Right for You” workshops
- [ ] Financial Aid workshops
- [ ] MD-PhD information sesssions
- [ ] None of these
- [ ] Suggest a workshop

[SAVE]
Submit Part I

When all sections are complete, you can submit Part I. All students who complete Part I by the November 15th deadline can proceed to Part II on December 1st.

---

**Summary/Submit: Part I**

- **REQUIRED** Committee Instructions ✅ reviewed
- **REQUIRED** Applicant Status ✅ complete
- **REQUIRED** Academic History ✅ complete
- **REQUIRED** Self-Assessment ✅ complete
- **REQUIRED** Use of Advising Services ✅ complete

Clicking 'Submit Part I of the Committee Application' will notify the Preprofessional Advising Center that you intend to apply for a Committee Letter.
Submit Part I (continued)

After submitting Part I, you will be able to update the "Academic History" section, but other sections in Part I will close.

You will be notified via email on December 1st when Part II opens.

Committee Letter Planner

NYU PreHealth Committee Application

Update AdviseStream Information

- REQUIRED Complete Intent to Apply for 2019 ✔ complete
- REQUIRED Profile ✔ updated
- SUGGESTED Academics and Engagements Planner ✔

Committee Application - Part I

- REQUIRED Committee Instructions ✔ reviewed
- REQUIRED Applicant Status ✔ complete
- REQUIRED Academic History ✔ complete
- REQUIRED Self-Assessment ✔ complete
- REQUIRED Use of Advising Services ✔ complete

Committee Application - Part II

- REQUIRED Professional Preparation ✔ incomplete
- REQUIRED Resume ✔ incomplete
- REQUIRED Reflection Statements ✔ incomplete
- REQUIRED FERPA Waiver ✔ incomplete

Do you foresee any circumstances that would impact your ability to have an in-person interview?

☐ no ☐ yes

Submit Part I of Application

Part I of PreHealth Committee Application pending review. You will be notified via email when you have been approved to complete Part II.

Submitted

important dates

November 15, 2017, 11:59 PM EST
Deadline for Part I of the PreHealth Committee Application.

December 1, 2017, 9:00 AM EST
Part II of PreHealth Committee Application will open for students who meet Part I deadline.

January 1, 2018, 9:00 AM EST
Parts I and II of the PreHealth Committee Application will open for applicants who miss November 15 deadline.

February 1, 2018, 11:59 PM EST
Deadline for Part II submission. Parts I and II will close for new submissions on February 1, 2018.

February 5, 2018, 9:00 AM EST
Interview scheduling opens.

February 16, 2018, 11:59 PM EST
Interview Scheduling ends.

Interviews take place between
Complete Part II

Students who completed Part I by November 15 will be given access to Part II on December 1, 2017. Click on Professional Preparation to begin Part II.
Professional Preparation

If you added experiences to your Academics and Engagements Planner, you can import and select them for the “Professional Preparation” section.

The Professional Preparation section is designed to give you the opportunity to include in your application any work or extracurricular activities that you would like to bring to the attention of the Committee. Documenting this information for the Committee should be viewed as preparation for the Work/Activities section of the centralized application(s) you’ll be completing in the summer. Please know, you will NOT be permitted to upload a resume to centralized application services; instead you will be expected to report your activities directly in the application. Use this Committee Application exercise to craft robust and accurate entries in preparation for your summer application to professional schools.

- A maximum of 15 experiences may be entered.
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.

Select Experiences from Academics and Engagements Planner

<table>
<thead>
<tr>
<th>ENGAGEMENT TYPE</th>
<th>POSITION</th>
<th>ORGANIZATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service to Oth...</td>
<td>VOLUNTEER</td>
<td>Big Brothers Big Sisters</td>
</tr>
<tr>
<td>Research</td>
<td>ASSISTANT</td>
<td>Genetics Lab</td>
</tr>
<tr>
<td>Life Experience</td>
<td>LEAD ACTOR</td>
<td>Theatre Department</td>
</tr>
<tr>
<td>Leadership</td>
<td>CAPTAIN</td>
<td>Debate Team</td>
</tr>
<tr>
<td>Service to Oth...</td>
<td>VOLUNTEER</td>
<td>Student Health Clinic</td>
</tr>
<tr>
<td>Knowledge of...</td>
<td>ASSISTANT</td>
<td>Demo Hospital Shadowing</td>
</tr>
<tr>
<td>Life Experience</td>
<td>CAPTAIN</td>
<td>Crew Team</td>
</tr>
<tr>
<td>Research</td>
<td>INTERN</td>
<td>NYC Health Labs</td>
</tr>
<tr>
<td>Service to Oth...</td>
<td>VOLUNTEER</td>
<td>Habitat for Humanity</td>
</tr>
</tbody>
</table>

+ add new experience
Professional Preparation

If you have not added experiences to your Academics and Engagements Planner, click **add new experience.**

<table>
<thead>
<tr>
<th>Manage CL Interview</th>
<th>Professional Preparation</th>
<th>Resume</th>
<th>Reflection Statements</th>
<th>FERPA</th>
<th>Summary/Submit: Part Two</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>○</td>
<td></td>
<td>○</td>
<td></td>
</tr>
</tbody>
</table>

**Professional Preparation**

The Professional Preparation section is designed to give you the opportunity to include in your application any work or extracurricular activities that you would like to bring to the attention of the Committee. Documenting this information for the Committee should be viewed as preparation for the Work/Activities section of the centralized application(s) you'll be completing in the summer. Please know, you will **NOT** be permitted to upload a resume to centralized application services; instead you will be expected to report your activities directly in the application. Use this Committee Application exercise to craft robust and accurate entries in preparation for your summer application to professional schools.

- A maximum of 15 experiences may be entered.
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.

**Select Experiences from Academics and Engagements Planner**

*no experiences added*

[+ add new experience][NEXT]
Professional Preparation

Enter all required information, including organization, position, start and end term, and contact person. Complete the description and “Why was this experience meaningful to you?” essay (700 characters each). When finished, click Add.

All of the experiences on your resume should be entered in the Professional Preparation section.

Professional Preparation

The Professional Preparation section is designed to give you the opportunity to include in your application any work or extracurricular activities that you would like to bring to the attention of the Committee. Documenting this information for the Committee should be viewed as preparation for the Work/Activities section of the centralized application(s) you’ll be completing in the summer. Please note, you will NOT be permitted to upload a resume to centralized application services; instead you will be expected to report your activities directly in the application. Use this Committee Application exercise to craft robust and accurate entries in preparation for your summer application to professional schools.

- A maximum of 15 experiences may be entered
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.

**Engagement Information**

- organization*
- department, lab or unit
- position/title*
- location (city, state, or country)*

**Start - End Dates**

- START TERM*  START YEAR*
- END TERM*  END YEAR*
- start date (mm/dd/yyyy)
- end date (mm/dd/yyyy)
- hours/week
- cumulative hours

**Description (700 characters)**

**Why was this experience meaningful to you? (700 characters)**
Professional Preparation

Once you add an experience, it will be read-only. Click the pencil to edit an entry. Click the X to delete an entry. Use the cross-hair to re-arrange your experiences. To add another experience, click Add Another. You may add up to 15 experiences.

The Professional Preparation section is designed to give you the opportunity to include in your application any work or extracurricular activities that you would like to bring to the attention of the Committee. Documenting this information for the Committee should be viewed as preparation for the Work/Activities section of the centralized application(s) you'll be completing in the summer. Please know, you will NOT be permitted to upload a resume to centralized application services; instead you will be expected to report your activities directly in the application. Use this Committee Application exercise to craft robust and accurate entries in preparation for your summer application to professional schools.

- A maximum of 15 experiences may be entered.
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.

Professional Preparation

Once you add an experience, it will be read-only. Click the pencil to edit an entry. Click the X to delete an entry. Use the cross-hair to re-arrange your experiences. To add another experience, click Add Another. You may add up to 15 experiences.

- A maximum of 15 experiences may be entered.
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.

Professional Preparation

Once you add an experience, it will be read-only. Click the pencil to edit an entry. Click the X to delete an entry. Use the cross-hair to re-arrange your experiences. To add another experience, click Add Another. You may add up to 15 experiences.

- A maximum of 15 experiences may be entered.
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.

Professional Preparation

Once you add an experience, it will be read-only. Click the pencil to edit an entry. Click the X to delete an entry. Use the cross-hair to re-arrange your experiences. To add another experience, click Add Another. You may add up to 15 experiences.

- A maximum of 15 experiences may be entered.
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.

Professional Preparation

Once you add an experience, it will be read-only. Click the pencil to edit an entry. Click the X to delete an entry. Use the cross-hair to re-arrange your experiences. To add another experience, click Add Another. You may add up to 15 experiences.

- A maximum of 15 experiences may be entered.
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.

Professional Preparation

Once you add an experience, it will be read-only. Click the pencil to edit an entry. Click the X to delete an entry. Use the cross-hair to re-arrange your experiences. To add another experience, click Add Another. You may add up to 15 experiences.

- A maximum of 15 experiences may be entered.
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.

Professional Preparation

Once you add an experience, it will be read-only. Click the pencil to edit an entry. Click the X to delete an entry. Use the cross-hair to re-arrange your experiences. To add another experience, click Add Another. You may add up to 15 experiences.

- A maximum of 15 experiences may be entered.
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.

Professional Preparation

Once you add an experience, it will be read-only. Click the pencil to edit an entry. Click the X to delete an entry. Use the cross-hair to re-arrange your experiences. To add another experience, click Add Another. You may add up to 15 experiences.

- A maximum of 15 experiences may be entered.
- Enter only significant experiences, knowing that schools of the health professions are more interested in quality rather than quantity.
- In the description field, please fully detail your role and responsibilities.
- Refrain from including activities or honors from high school.
Resume

In the Resume section, upload your resume in PDF format. Select your upload source and upload the file.

We strongly encourage you to visit the Wasserman center with a draft of your resume in order to receive detailed feedback on its style and content. Please do not include any experiences or awards from high school. Note that you will be able to upload an updated version of your resume after you’ve submitted your Prehealth Committee Application in order to make sure that the Committee is aware of your most recent experiences.

Please make sure your resume is in PDF format.
Reflection Statements

In the “Reflection Statements” section, answer each prompt, paying attention to the character limits which vary by question. You are encouraged to save copies of your essays locally on your computer.

1. Describe your academic path. Reflect on your major, your broader curriculum (including postbaccalaureate coursework, if applicable), and any research experiences. What do your academic choices say about you as a candidate? How have your academic experiences to date prepared you for your professional education and your intended career?

When I was a sophomore...

2. Identify a time when you experienced difficulty in an academic or research setting. How did you...

3. What inspired your initial interest in a health profession?

4. Describe the specific experiences that have helped you to confirm your interest in the profession.

5. How do you define “service”? How have your service experiences outside of healthcare allowed...

6. You intend to enter a helping profession. Identify three values that you believe are essential...

7. Describe your personal background. How have your experiences, family history, and culture...

8. Reflect on a non-healthcare experience. Describe how it has broadened your ability to think or...

9. Reflect on a personal or professional situation (not related to academics or research) in which...

10. It takes time and experience to develop leadership skills. Describe your understanding of how...
FÉRPA

In the “FÉRPA” section, select your FÉRPA preferences, click the checkbox, enter your name, and click **Sign FÉRPA**.

---

**FERPA Waiver**

**Application Integrity Certification**

I request that the Prehealth Committee on Evaluations provide an evaluation of my academic performance and personal qualifications for my application to health professional schools. This evaluation is referred to as a Committee Letter of Evaluation.

I understand that the content of the Committee Letter of Evaluation is derived from a Prehealth Committee Application, Committee Interview, letters of evaluation, and a holistic behavioral assessment by members of the Prehealth Committee on Evaluations.

**FERPA Waiver**

I understand the Committee Letter of Evaluation that is prepared by the University may be transmitted verbatim to one or more schools of the health professions by the Preprofessional Advising Center.

In compliance with University policy and the Family Educational Rights and Privacy Act (FERPA; Buckley Amendment):

I may inspect this Committee Letter unless I waive my right of access to the Committee Letter. I understand this right. I understand that professional schools prefer that I make my file confidential.

- ☐ I waive my right to inspect this Committee Letter of Evaluation at any time (Confidential)
- ☐ I do not waive my right to inspect this Committee Letter of Evaluation at any time (Non-confidential)

---

I understand the FERPA Waiver agreement and certify the integrity of my application

[enter your name to confirm]

[Sign FERPA]
Submit Part II

Before submitting Part II, let the Preprofessional Advising Center know of any circumstances that would affect your ability to have an in-person interview. When finished, click Submit.

Update AdviseStream Information
- **REQUIRED** Complete Intent to Apply for 2019 - complete
- **REQUIRED** Profile - updated
- **SUGGESTED** Academics and Engagements Planner

Committee Application - Part I
- **REQUIRED** Committee Instructions - reviewed
- **REQUIRED** Applicant Status - complete
- **REQUIRED** Academic History - complete
- **REQUIRED** Self-Assessment - complete
- **REQUIRED** Use of Advising Services - complete

Committee Application - Part II
- **REQUIRED** Professional Preparation - complete
- **REQUIRED** Resume - complete
- **REQUIRED** Reflection Statements - complete
- **REQUIRED** FERPA Waiver - complete

Do you foresee any circumstances that would impact your ability to have an in-person interview?
- [ ] no
- [ ] yes

Please know that in-person interviews are strongly encouraged, and alternate arrangements will be granted only when egregious circumstances exist. If you believe your situation warrants a remote interview (e.g. Google Video Chat), we ask that you provide a full explanation of your circumstances and cite the specific reasons that prevent you from meeting with a member of the Committee in-person.

Clicking ‘Submit’ will notify the Preprofessional Advising Center of your completion of the Prehealth Committee Application. The Preprofessional Advising Center will review your application and respond to your request to interview.

**Important dates**
- November 15, 2017, 11:59 PM EST: Deadline for Part I of the PreHealth Committee Application.
- December 1, 2017, 9:00 AM EST: Part II of PreHealth Committee Application will open for students who meet Part I deadline.
- January 1, 2018, 9:00 AM EST: Parts I and II of the PreHealth Committee Application will open for applicants who miss November 15 deadline.
- February 1, 2018, 11:59 PM EST: Deadline for Part II submission. Parts I and II will close for new submissions on February 1, 2018.
- February 5, 2018, 9:00 AM EST: Interview scheduling opens.
- February 16, 2018, 11:59 PM EST: Interview Scheduling ends.

Interviews take place between February 20 and June 1, 2018.
Submit Part II

After submitting Part II, the Committee Application will close. However, you will be able to update the “ Academic History” and “Resume” sections. You are encouraged to update these sections before your interview.
Schedule Your Interview

AdviseStream will open for Committee Letter Interview scheduling on February 5, 2018. You will have until February 16, 2018 to schedule your interview. From your Committee Letter Planner, click **Schedule**.
Schedule Your Interview

On the “Schedule CL Interview” page, click on a time slot for your Committee Interview.

Committee Letter Planner

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>STATUS</th>
<th>APPOINTMENT TYPE</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEB 20, 2018</td>
<td>8:00 AM–9:00 AM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 20, 2018</td>
<td>10:00 AM–11:00 PM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 21, 2018</td>
<td>8:00 AM–9:00 AM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 21, 2018</td>
<td>9:00 AM–10:00 AM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 21, 2018</td>
<td>11:00 AM–12:00 PM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 21, 2018</td>
<td>1:00 PM–2:00 PM</td>
<td>UNAVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 21, 2018</td>
<td>2:00 PM–3:00 PM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 22, 2018</td>
<td>8:00 AM–9:00 AM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 22, 2018</td>
<td>10:00 AM–11:00 AM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 22, 2018</td>
<td>12:00 PM–1:00 PM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 22, 2018</td>
<td>1:00 PM–2:00 PM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 22, 2018</td>
<td>2:00 PM–3:00 PM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 22, 2018</td>
<td>3:30 PM–4:30 PM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 23, 2018</td>
<td>2:00 PM–3:00 PM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 23, 2018</td>
<td>3:00 PM–4:00 PM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
<tr>
<td>FEB 23, 2018</td>
<td>3:00 PM–4:00 PM</td>
<td>AVAILABLE</td>
<td>Committee Letter Interview</td>
</tr>
</tbody>
</table>
Schedule Your Interview

The time slot you selected on the previous page will be selected here. You can choose a different time slot for the same day or see other time slots using the date picker. Click Schedule to schedule and confirm your interview appointment.

If you need to cancel or reschedule your interview, please indicate this in AdviseStream and send an email to preprof.docs@nyu.edu
After Your Interview

After your interview, click the “Thank You” section to send a thank you note to your interviewer. As time passes between your interview and your summer application, you may wish to update the Committee with information about new experiences and accomplishments. Please add this information in the “Application Updates Essay” section.

Committee Application - Part II

- REQUIRED Self-Assessment
- REQUIRED Use of Advising Services
- REQUIRED Professional Preparation
- REQUIRED Resume
- REQUIRED Reflection Statements
- REQUIRED FERPA Waiver

Do you foresee any circumstances that would impact your ability to have an in-person interview?

- no
- yes

Post-Interview Actions

- SUGGESTED Thank You
- SUGGESTED Application Updates Essay

Letter Submission Request

Before adding an application service, ensure that your Prehealth Committee Application has been updated to reflect any changes since your interview. At least one application service is required.

- REQUIRED IF APPLYING Letter Submission Request

Important dates

- November 15, 2017, 11:59 PM EST: Deadline for Part I of the PreHealth Committee Application.
- December 1, 2017, 9:00 AM EST: Part II of PreHealth Committee Application will open for students who meet Part I deadline.
- January 1, 2018, 9:00 AM EST: Parts I and II of the PreHealth Committee Application will open for applicants who miss November 15 deadline.
- February 1, 2018, 11:59 PM EST: Deadline for Part II submission. Parts I and II will close for new submissions on February 1, 2018.
- February 5, 2018, 9:00 AM EST: Interview scheduling opens.
- February 16, 2018, 11:59 PM EST: Interview Scheduling ends.

Interviews take place between February 20 and June 1, 2018.
After Your Interview

Add your updates and comments. Your essay will auto-save. You are encouraged to save a copy locally on your computer.
Letter Submission Request

After you have submitted your primary application(s) or applications to graduate/professional programs, AND all of your Letters of Evaluation have been received, click Letter Submission Request to complete the processing of your Committee Letter.

Committee Application - Part II

- **REQUIRED** Use of Advising Services
- **REQUIRED** Professional Preparation
- **REQUIRED** Resume
- **REQUIRED** Reflection Statements
- **REQUIRED** FERPA Waiver

Do you foresee any circumstances that would impact your ability to have an in-person interview?
- **no**
- **yes**

Post-Interview Actions

- **SUGGESTED** Thank You
- **SUGGESTED** Application Updates Essay

Letter Submission Request

Before adding an application service, ensure that your Prehealth Committee Application has been updated to reflect any changes since your interview. At least one application service is required.

- **REQUIRED** Letter Submission Request

Important Dates

- **November 15, 2017, 11:59 PM EST** Deadline for Part I of the PreHealth Committee Application.
- **December 1, 2017, 9:00 AM EST** Part II of PreHealth Committee Application will open for students who meet Part I deadline.
- **January 1, 2018, 9:00 AM EST** Parts I and II of the PreHealth Committee Application will open for applicants who miss November 15 deadline.
- **February 1, 2018, 11:59 PM EST** Deadline for Part II submission. Parts I and II will close for new submissions on February 1, 2018.
- **February 5, 2018, 9:00 AM EST** Interview scheduling opens.
- **February 16, 2018, 11:59 PM EST** Interview Scheduling ends.
- Interviews take place between February 20 and June 1, 2018.
Letter Submission Request

On the “Letter Submission Request” page, click the drop down to enter your application information.

List all application services you are using to apply to professional schools. You cannot process your Letter Submission Request until you have submitted your primary application.

**Letters of Evaluation**

Before proceeding, check the LOE planner to verify all of your letters have been received.

I confirm that I have submitted my primary application(s) and that **all of my letters of evaluation have been received**. I'm ready for my Committee Letter of Evaluation to be submitted to my primary application service(s).

Enter your name to confirm*

CONFIRM
Letter Submission Request

Select the appropriate application service from the drop down. If you are applying to other graduate or professional programs, select the program type (early assurance or linkage, post-bacc, special masters, etc) from the drop down.

Please provide the information requested below in order to complete the processing of your Committee Letter.

For more information on sending your Committee Letter to Health Professions Programs, visit NYU’s Committee Letter of Evaluation page.

Primary Application Services

List all application services you are using to apply to professional schools. You cannot process your Letter Submission Request until you have submitted your primary application.

APPLICATION SERVICE*

AACOMAS (Osteopathic Medicine)
AACPMA (Podiatry)
AADSAS (Dentistry)
AMCAS (Allopathic Medicine)
CASPA (Physician Assistant)
CSDCAS (Comm. Science & Disorders)
NursingCAS (Nursing)
OMSAS (Ontario Medical)
OptomCAS (Optometry)
OTCAS (Occupational Therapy)
PharmCAS (Pharmacy)
PTCAS (Physical Therapy)
SOPHAS (Public Health)
TMDSAS (Texas Medical & Dental)
VMCAS (Veterinary)
Early Assurance or Linkage
Post Bacc
Special Masters
Other
Letter Submission Request

Enter your application ID and submission date. You are also required to upload a PDF confirmation of your application submission. Click Save.

Primary Application Services
List all application services you are using to apply to professional schools. You cannot process your Letter Submission Request until you have submitted your primary application.

Letters of Evaluation
Before proceeding, check the LOE planner to verify all of your letters have been received.
Letter Submission Request

If you are applying through more than one application service or to multiple programs, click **Add Another**.

When you have added all programs AND all of your letters of evaluation have been received, click the checkbox, enter your name and click **Confirm**.

---

Please provide the information requested below in order to complete the processing of your Committee Letter.

For more information on sending your Committee Letter to Health Professions Programs, visit NYU’s Committee Letter of Evaluation page.

**Primary Application Services**

List all application services you are using to apply to professional schools. You cannot process your Letter Submission Request until you have submitted your primary application.

---

**Letters of Evaluation**

Before proceeding, check the LOE planner to verify all of your letters have been received.

I confirm that I have submitted my primary application(s) and **all of my letters of evaluation have been received**, I’m ready for my Committee Letter of Evaluation to be submitted to my primary application service(s).

Jessica Sullivan

**CONFIRM**
Letter Submission Request
After completing the Letter Submission Request, the Preprofessional Advising Center will begin the processing of your Committee Letter. You will receive an email confirmation when your letter has been submitted to each application service or program.
Thank you!

If you face any technical difficulties, please contact AdviseStream support by clicking the gray “Support” tab at the bottom-right edge of your browser from any AdviseStream web page.